

Board of Trustees:
 President John Brudnak
 Secretary Beth Damas Kaspar
 Treasurer Jayne Schirmacher
 Trustee Tina Zekich
 Trustee Angela Greenfield
 Fire Chief:
 Michael Schofield



ORLAND FIRE PROTECTION DISTRICT

Administration Center
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 708/349-0074 • Fax 708/349-0354
 www.orlandfire.org



BOARD OF TRUSTEES REGULAR MEETING

TUESDAY, AUGUST 22, 2023 - 5:00 PM



APPROVED

9-26-23

<p>The Regular Meeting of the Board of Trustees was called to order at 5:02 p.m. by Board President John Brudnak for the purpose of conducting all regular business of the District, proper notice having been given.</p> <p>PRESENT: Trustees Brudnak, Kaspar, Zekich, Schirmacher ABSENT: Trustee Greenfield</p> <p>OTHERS PRESENT: Deputy Chief Nick Cinquepalmi, Finance Director Kerry Sullivan, Acting Human Resources Director Alice Stevenson, Attorney Megan Roche and Recording Secretary Gerry Strunka.</p>	<p>OPENING MEETING</p> <p>ROLL CALL</p>
<p>No Public Comments.</p>	<p>PUBLIC COMMENTS</p>
<p>A motion to approve the Special Meeting Minutes of July 10, 2023, was made by Trustee Zekich and seconded by Trustee Kaspar. Motion carried.</p> <p>Ayes: Trustees Zekich, Kaspar, Brudnak, Schirmacher Nays: None Absent: Trustee Greenfield</p> <p>A motion to approve the Regular Meeting Minutes of July 25, 2023, was made by Trustee Kaspar and seconded by Trustee Brudnak. Motion carried.</p> <p>Ayes: Trustees Kaspar, Brudnak, Schirmacher, Zekich Nays: None Absent: Trustee Greenfield</p>	<p>APPROVAL OF MINUTES</p>
<p>Kerry Sullivan reported the 2024 Budget Process has begun with having already held preliminary meetings regarding goals, and the next step of meetings are now being scheduled.</p>	<p>FINANCE REPORT</p>
<p>No report at this time.</p>	<p>COMMUNICATIONS</p>
<p>No report at this time.</p>	<p>LOCAL 2754</p>
<p>No report at this time.</p>	<p>LOCAL 134</p>

<p>No report at this time.</p>	<p>COMMUNICATIONS FROM THE BOARD</p>
<p>Deputy Chief Cinquepalmi gave the Chief's Report in Chief Schofield's absence:</p> <ul style="list-style-type: none"> • Attended several MABAS 19 meetings • We held several Chiefs' meetings • Held several meetings with the Union • We held our monthly Staff meeting • OSHA is sending out their Citation and Hazard alert letter to us which addresses issues they found, at this time we have responded to almost every issue that was brought to our attention and working on any remainders. • We promoted 4 Engineers effective last Friday • We have our final Accreditation hearing on this Thursday • Station 3 remodeling waiting on permits • The Taste of Orland went well, we only had a few medical calls • We are completing our budget goals meetings and we will roll in to the Financial part of the budget meetings 	<p>CHIEF'S REPORT</p>
<p>No Old Business</p>	<p>OLD BUSINESS</p>
<p>A Motion to place Items A-F on a Consent Agenda:</p> <ul style="list-style-type: none"> A. District Treasurer's Report in the amount of \$3,082,672; Cook County Grant Treasurer's Report in the amount of \$107,118; B. RFBA 23-73 Approval of replacement of 30 sets of FMS level III soft armor ballistic gear from A.T. Kulovitz & Associates (\$12,750); C. RFBA 23-74 Approval to renew district policy online subscription with Lexipol (not to exceed \$12,389); D. RFBA 23-75 Approval to renew the annual subscription to Financial Edge, the District's accounting software (not to exceed \$13,373); E. RFBA 23-76 Approval of Ordinance 23-02 Establishing an Administrative Procedure for Assessing and Determining Claims Under PSEBA; F. RFBA 23-77 Approval to appoint Acting Human Resources Director Alice Stevenson as Human Resources Director, retroactive to July 1, 2023, at an annual salary of \$110,000. <p>was made by Trustee Kaspar and seconded by Trustee Zekich. Motion carried.</p> <p>Ayes: Trustees Kaspar, Zekich, Brudnak, Schirmacher Nays: None Absent: Trustee Greenfield</p> <p>A Motion to approve the Consent Agenda was made by Trustee Zekich and seconded by Trustee Kaspar. Motion carried.</p> <p>Ayes: Trustees Zekich, Kaspar, Brudnak, Schirmacher Nays: None</p>	

Minutes of Regular Meeting
Board of Trustees
August 22, 2023

Absent: Trustee Greenfield	
<p>There being no further business, a motion to adjourn the meeting was made by Trustee Kaspar and seconded by Trustee Zekich at 5:05 p.m. Motion carried.</p> <p>Ayes: Trustees Kaspar, Zekich, Brudnak, Schirmacher Nays: None Absent: Trustee Greenfield</p> <p>Meeting adjourned.</p>	ADJOURNMENT