

Board of Trustees:
 President Christopher Evoy
 Secretary Craig Schmidt
 Treasurer Jayne Schirmacher
 Trustee John Brudnak Pres. Pro Tem
 Trustee James Hickey
 Fire Chief:
 Michael Schofield



ORLAND FIRE PROTECTION DISTRICT
 Administration Center
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 www.orlandfire.org



**BOARD OF TRUSTEES
 REGULAR MEETING**

TUESDAY, OCTOBER 25, 2022 - 5:00 PM

 **APPROVED**
 11-15-22

<p>The Regular Meeting of the Board of Trustees was called to order at 5:00 p.m. by President Christopher Evoy for the purpose of conducting all regular business of the District, proper notice having been given.</p> <p>PRESENT: Trustees Evoy PRESENT VIA ZOOM: Trustees Schmidt, Schirmacher ABSENT: Trustees Hickey, Brudnak</p> <p>OTHERS PRESENT: Fire Chief Michael Schofield, Deputy Chief Nicholas Cinquepalmi, Finance Director Kerry Sullivan, Human Resources Director Lucy McGlynn, Attorney Megan Roche and Recording Secretary Gerry Strunka.</p>	<p>OPENING MEETING</p> <p>ROLL CALL</p>
<p>No Public Comments.</p>	<p>PUBLIC COMMENTS</p>
<p>A motion to approve the Regular Meeting Minutes of September 27, 2022, was made by Trustee Schmidt and seconded by Trustee Evoy. Motion carried.</p> <p>Ayes: Trustees Schmidt, Evoy, Schirmacher Nays: None Absent: Trustees Hickey, Brudnak</p> <p>A motion to approve the Special Meeting Minutes of October 11, 2022, was made by Trustee Schmidt and seconded by Trustee Evoy. Motion carried.</p> <p>Ayes: Trustees Schmidt, Evoy, Schirmacher Nays: None Absent: Trustees Hickey, Brudnak</p>	<p>APPROVAL OF MINUTES</p>
<p>Kerry Sullivan gave her Finance Report.</p>	<p>FINANCE REPORT</p>
<p>No report at this time.</p>	<p>COMMUNICATIONS</p>
<p>Union President Josh Girdick updated the Board that L2754 will be doing their <i>Change Clock/Change Battery</i> battery replacement for the seniors in the District in November.</p> <p>He also reported that the firefighter did their annual collection for MDA recently and collected just shy of \$20,000 thanks to the generous members of the community.</p>	<p>LOCAL 2754</p>

No report at this time.	LOCAL 134
No report at this time.	COMMUNICATIONS FROM THE BOARD
<ul style="list-style-type: none"> • Attended several MABAS 19 meetings • COVID-19 calls are still happening • We held several chiefs meetings • We continue to monitor the possible Cook County Tax installment delay looking the tax bills will be going out the end of November due at the end of December • We are having weekly meetings with staff in preparation for our ISO review, our members and staff are working hard to gather all the needed information • We are preparing for our 5 year Accreditation renewal which is very involved • Lieutenant testing is in going • We have completed our reorganization of our day staff structure for 2023 • Lt. Fontana is retiring next week • We have completed 2023 Budget • We received Grant Funding from Aileen Andrew for phase one of building classrooms at the training Center ret. Chief Bob Buhs is spearheading the funding part of this project. Our goal through grant funding is to create a training center that will meet our needs for the next 30 years. • We received Grant Funding from Senator Hastings for our CAD to CAD project • Grant funding for our Dispatch Center CAD to CAD will reduce response times for mutual aid units • No other fire district in the state receives more grant money than Orland Fire and that is because of all the work our members and staff do to search out and apply for grants. 	CHIEF'S REPORT
No old business.	OLD BUSINESS
A Motion to place Items A-F on a Consent Agenda:	NEW BUSINESS

<p>. District Treasurer’s Report in the amount of \$2,244,688 and Cook County Grant Treasurer’s Report in the amount of \$58,387;</p> <p>. RFBA 22-75 Approval of Resolution 2022-05 Honoring the Memory of James J. Roche;</p> <p>. RFBA 22-76 Approval of the following policies:</p> <ul style="list-style-type: none">102 - Fire Chief Officer218 - Petty Cash Management320 - New Media Relationships900 - Illness and Injury Prevention908 - Respiratory Protection910 - Health and Safety Officer1037 - Release of HIPPA Information1039 - Line of Duty Death1040 - Line of Duty Death and Serious Injury <p>The following were update from Admin or due to recent training:</p> <ul style="list-style-type: none">101 - Risk Care Management Policy (update to percentages)306 - Response Time Standards (added outlier section)614 - Forklift Training (from recent forklift training) <p>. RFBA 22-77 Approval to recommend the Board of Fire Commissioners promote the next eligible Lieutenant (James Wooten) to fill the vacancy that will be left by Lt. Keith Fontana due to retirement, and to promote the next Engineer (Martin Majda) to fill the Engineer vacancy due to Wooten’s promotion, effective 11/3/22;</p> <p>RFBA 22-78 Approval to engage FGM Architects to do an initial planning study of floor plan options for the Robert M. Buhs Education & Leadership Development Center (not to exceed \$14,500—funded by Andrew Foundation Grant);</p> <p>RFBA 22-79 Approval to renew subscription with Lexipol (\$11,643).</p> <p>was made by Trustee Schmidt and seconded by Trustee Evoy. Motion carried.</p> <p>Ayes: Trustees Schmidt, Evoy, Schirmacher Nays: None Absent: Trustees Hickey, Brudnak</p> <p>A motion to approve the Consent Agenda Items A through F, was made by Trustee Schmidt and seconded by Trustee Evoy. Motion carried.</p> <p>Ayes: Trustees Schmidt, Evoy, Schirmacher Nays: None Absent: Trustees Hickey, Brudnak</p>	
<p>A motion to adjourn the meeting was made by Trustee Schmidt and seconded by Trustee Evoy at 5:11 p.m. Motion carried.</p> <p>Ayes: Trustees Schmidt, Evoy, Schirmacher Nays: None Absent: Trustees Hickey, Brudnak</p> <p>Meeting adjourned.</p>	<p>ADJOURNMENT</p>