

Board of Trustees:  
 President John Brudnak  
 Secretary Beth Damas Kaspar  
 Treasurer Jayne Schirmacher  
 Trustee Tina Zekich  
 Trustee Angela Greenfield  
 Fire Chief:  
 Michael Schofield



## ORLAND FIRE PROTECTION DISTRICT

Administration Center  
 9790 West 151st Street • Orland Park, IL 60462  
 708/349-0074 • Fax 708/349-0354  
[www.orlandfire.org](http://www.orlandfire.org)



ISO Class 1



Internationally Accredited Agency

### BOARD OF TRUSTEES REGULAR MEETING

TUESDAY, APRIL 23, 2024 - 5:00 PM



# APPROVED

5-28-24

<p>The Regular Meeting of the Board of Trustees was called to order at 5:00 p.m. by Board President John Brudnak for the purpose of conducting all regular business of the District, proper notice having been given.</p> <p><b>PRESENT:</b> Trustees Brudnak, Greenfield, Kaspar  <b>ABSENT:</b> Trustees Schirmacher, Zekich</p> <p><b>OTHERS PRESENT:</b> Fire Chief Mike Schofield, Finance Director Kerry Sullivan, Human Resources Director Alice Stevenson, Attorney Megan Roche Steigauf and Recording Secretary Gerry Strunka.</p>	<p><b>OPENING MEETING</b></p> <p><b>ROLL CALL</b></p>
<p>An Orland resident, Mr. Dwight Welsh of Gaylord Insurance, wanted to introduce himself.</p>	<p><b>PUBLIC COMMENTS</b></p>
<p>A motion to approve the Regular Meeting Minutes of March 26, 2024, was made by Trustee Kaspar and seconded by Trustee Greenfield. Motion carried.</p> <p><b>Ayes:</b> Trustees Kaspar, Greenfield, Brudnak  <b>Nays:</b> None  <b>Absent:</b> Trustees Schirmacher, Zekich</p>	<p><b>APPROVAL OF MINUTES</b></p>
<p>Kerry Sullivan gave her Finance Report</p>	<p><b>FINANCE REPORT</b></p>
<p>No report at this time.</p>	<p><b>COMMUNICATIONS</b></p>
<p>No report at this time.</p>	<p><b>LOCAL 2754</b></p>
<p>No report at this time.</p>	<p><b>LOCAL 134</b></p>
<p>No report at this time.</p>	<p><b>COMMUNICATIONS FROM THE BOARD</b></p>
<ul style="list-style-type: none"> <li>• Attended MABAS 19 meetings</li> <li>• We held several Chiefs' meetings</li> <li>• Working with the Village on code enforcement agreement</li> <li>• Working with the Village of Orland Park on a joint Inspection Task Fore</li> <li>• Held several meetings with Prescient</li> <li>• One of our new recruits resigned</li> <li>• The April 17th <i>Coffee and Conversation</i> had a great turnout</li> </ul>	<p><b>CHIEF'S REPORT</b></p>

<ul style="list-style-type: none"> <li>• The new chassie for the Utility has been delayed, no date for delivery</li> <li>• Spoke at the Village of Orland Park Trustee’s meeting in support of an Ordinance banning Kratom and other synthetic drugs.</li> <li>• Developing a plan for 911 disruptions</li> <li>• Working with the Village on summer evets</li> <li>• 2023 Recruit Class graduation 6pm Orland Civic Center</li> </ul>	
<p>Discussion and/or possible approval of ideas for a quarterly OFPD newsletter/resident mailing (RFBA 24-34 tabled under New Business on 03/26/24 Agenda)</p> <p>President Brudnak asked if there is a motion to approve 2 newsletters/postcard this year at a cost not to exceed \$35,000. Trustee Greenfield stated that she would like to see us do a test newsletter listing the QR code for e-mail distribution and reevaluate. Ray Hanania outlined other options to the high costs doing a quarterly mailing and postcard at the previous meeting.</p> <p>Trustee Kaspar made a motion to do a test newsletter mailing to residents to 29,000 addresses with a 6-page newsletter (approx. \$6,000) and then reevaluate. It was seconded by Trustee Brudnak. Motion carried.</p> <p><b>Ayes:</b> Trustee Kaspar, Brudnak, Greenfield  <b>Nays:</b> None  <b>Absent:</b> Trustees Schirmacher, Zekich</p>	<p><b>OLD BUSINESS</b></p>
<p>A Motion to place Items A-J on a Consent Agenda:</p> <ul style="list-style-type: none"> <li>A. District Treasurer’s Report in the amount of \$3,047,693; and IT Project in the amount of \$8,400;</li> <li>B. RFBA 24-38 Approval for annual repairs and maintenance of the Cook County E-Tools housed at the CTC (paid by Cook County Grant \$11,277);</li> <li>C. RFBA 24-39 Approval to eliminate the position of IT Technician and approval of the Separation Agreement with Michael Angel;</li> <li>D. RFBA 24-40 Approval of Maintenance Contract with US Digital Designs for station alerting through 2024 (not to exceed \$28,210);</li> <li>E. RFBA 24-41 Approval to purchase a 1234YF refrigerant machine for fleet maintenance (not to exceed \$8,700);</li> <li>F. RFBA 24-42 Approval to engage Midwest Public Safety Communications for radio site testing and alignment as well as system maintenance on microwave and voter/comparator (not to exceed \$12,480);</li> <li>G. RFBA 24-43 Approval of a bid from M &amp; J Asphalt &amp; Paving for repaving Station 3 parking lot (received 6 bids—lowest was M &amp; J at a cost of \$55,395);</li> <li>H. RFBA 24-44 Approval of Resolution 2024-02 Authorizing an Intergovernmental Agreement for the Dissolution of the Southwest Hazardous Materials Response Team;</li> <li>I. RFBA 24-45 Approval to hire Ridgeworth Roofing to complete the needed work at the burn tower (not to exceed \$12,350);</li> <li>J. RFBA 24-46 Approval of the installation of the green and red garage door and bay lights at Stations 3, 4, 5 and 6 by Helsons Garage Doors (not to exceed</li> </ul>	<p><b>NEW BUSINESS</b></p>

<p>\$13,068).</p> <p>was made by Trustee Greenfield and seconded by Trustee Kaspar. Motion carried.</p> <p><b>Ayes:</b> Trustees Greenfield, Kaspar, Brudnak  <b>Nays:</b> None  <b>Absent:</b> Trustees Schirmacher, Zekich</p> <p>A Motion to approve the Consent Agenda Items A-J was made by Trustee Kaspar and seconded by Trustee Greenfield. Motion carried.</p> <p><b>Ayes:</b> Trustees Kaspar, Greenfield, Brudnak  <b>Nays:</b> None  <b>Absent:</b> Trustees Schirmacher, Zekich</p>	
<p>No Closed Session necessary.</p>	<p><b>CLOSED SESSION</b></p>
<p>There being no further business, a motion to adjourn the meeting was made by Trustee Greenfield and seconded by Trustee Kaspar at 5:18 p.m. Motion carried.</p> <p><b>Ayes:</b> Trustees Greenfield, Kaspar, Brudnak  <b>Nays:</b> None  <b>Absent:</b> Trustees Schirmacher, Zekich</p> <p>Meeting adjourned.</p>	<p><b>ADJOURNMENT</b></p>

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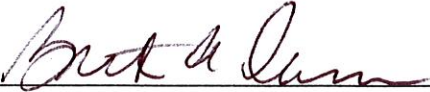
### RATIFIED MINUTES APRIL 23, 2024 REGULAR MEETING

These Board of Trustees Meeting Minutes from the April 23, 2024 Regular Board Meeting have been approved by the Executive Board of Trustees on May 28, 2024, and serve as the official record.

**Prepared and Submitted By:**

  
Recording Secretary Date: 5/28/24

**Approved By:**

  
Board Secretary Date: 5/28/24

(Seal)