

Board of Trustees:
 President John Brudnak
 Secretary Beth Damas Kaspar
 Treasurer Jayne Schirmacher
 Trustee Tina Zekich
 Trustee Angela Greenfield
 Fire Chief:
 Michael Schofield



ORLAND FIRE PROTECTION DISTRICT
 Administration Center
 9790 West 151st Street • Orland Park, IL 60462
 708/349-0074 • Fax 708/349-0354
 www.orlandfire.org



Internationally Accredited Agency

**BOARD OF TRUSTEES
 REGULAR MEETING**

TUESDAY, NOVEMBER 19, 2024 - 5:00 PM



APPROVED

12-17-24

<p>The Regular Meeting of the Board of Trustees was called to order at 5:02 p.m. by Board President John Brudnak for the purpose of conducting all regular business of the District, proper notice having been given.</p> <p>PRESENT: Trustees Brudnak, Greenfield, Kaspar, Schirmacher, Zekich ABSENT: None</p> <p>OTHERS PRESENT: Fire Chief Mike Schofield, Deputy Chief Nick Cinquepalmi, Finance Director Kerry Sullivan, HR Director Alice Stevenson, Attorney Megan Roche Steigauf and Recording Secretary Gerry Strunka.</p>	<p>OPENING MEETING</p> <p>ROLL CALL</p>
<p>No Public Comments.</p>	<p>PUBLIC COMMENTS</p>
<p>A Motion to open the public hearing on the Budget Ordinance and Annual Appropriations of Orland Fire Protection District, Cook County, IL for the fiscal year beginning January 1, 2025 and ending December 31, 2025 was made by Trustee Kaspar and seconded by Trustee Zekich. Motion carried.</p> <p>Ayes: Trustees Kaspar, Zekich, Brudnak, Greenfield, Schirmacher Nays: None Absent: None</p> <p>Kerry Sullivan reported on the Budget Ordinance and answered Trustee questions.</p> <p>A Motion to close the Public Hearing was made by Trustee Kaspar and seconded by Trustee Zekich at 5:07 p.m. Motion carried.</p> <p>Ayes: Trustees Kaspar, Zekich, Brudnak, Greenfield, Schirmacher Nays: None Absent: None</p> <p>A Motion to open the Regular meeting was made by Trustee Kaspar and seconded by Trustee Greenfield at 5:08 p.m. Motion carried.</p> <p>Ayes: Trustees Kaspar, Greenfield, Brudnak, Schirmacher, Zekich Nays: None Absent: None</p>	<p>PUBLIC HEARING BUDGET ORDINANCE AND ANNAL APPROPRIATIONS 2025</p>

Minutes of Regular Meeting
 Board of Trustees
 November 19, 2024

<p>A motion to approve the Regular Meeting Minutes of October 22, 2024, was made by Trustee Kaspar and seconded by Trustee Brudnak. Motion carried.</p> <p>Ayes: Trustees Kaspar, Greenfield, Schirmacher, Zekich Nays: None Abstain: Trustee Brudnak Absent: None</p>	<p>APPROVAL OF MINUTES</p>
<p>Kerry Sullivan gave her Finance Report and updated the Board on the insurance renewal rates</p>	<p>FINANCE REPORT</p>
<p>Alice Stevenson talked to Open Enrollment and gave the Board information regarding same.</p> <p><i>Trustee Zekich asked if Liz Gorman was working at Gaylord Insurance. HR Director Stevenson did not know that information but Gaylord Rep., Christina Szepfalusy, was present at the meeting and responded that yes, she is an IL licensed insurance agent working with their company.</i></p>	<p>HUMAN RESOURCES</p>
<p>No report at this time.</p>	<p>COMMUNICATIONS</p>
<p>No report at this time.</p>	<p>LOCAL 2754</p>
<p>No report at this time.</p>	<p>LOCAL 134</p>
<p>No report at this time.</p>	<p>COMMUNICATIONS FROM THE BOARD</p>
<ul style="list-style-type: none"> • We held several Chiefs' meetings • Ambulance 1 evaluation is underway • Our new website is coming along very well and hope to have it operation in November • We are working on the suggestions that were brought up at our last Decennial meeting • The new Utility Vehicle is in service • We met with OSHA in regard to an incident with our Firefighter they found on issues • Our voluntary cancer screening is going well with well over 90% of the department signed up so far • Completed the 2025 budget • Working on end of the year projects and first quarter 2025 projects • Shift and station assignments for 2025 have been completed • We are beginning the process of Battalion Chief testing, hopefully testing by March • Anticipating our first payments from our negotiated agreement with the Village of Orland Park on inspection fines • We are a couple weeks away from CAD to CAD testing with Tinley Park, we have on going progress with Southwest Central Dispatch 	<p>CHIEF'S REPORT</p>
<p>No Old Business at this time</p>	<p>OLD BUSINESS</p>
<p>Trustee Brudnak made a Motion to place items A-O on a Consent Agenda. Trustee Zekich stated that she was not in favor of having Item. B on the Agenda this month and would like it removed. Trustee Brudnak made a Motion to place Items A. and C through O on the Consent Agenda, and Item B. will be voted on separately:</p>	<p>NEW BUSINESS</p>

- A. District Treasurer's Report in the amount of \$2,900,841 and Cook County Grant in the amount of \$170,913;
- C. RFBA 24-103 Request to approve health insurance renewal;
- D. RFBA 24-104 Request to approve the annual renewal fee for Telestaff cloud which is the district's timekeeping and staffing software, for the period of 12/21/24 – 12/20/25 (not to exceed \$21,576);
- E. RFBA 24-105 Request approval of annual renewal of Pediatric Emergency Standards, Inc. for Handtevy Mobile medication management software (\$5,611);
- F. RFBA 24-106 Request to approve Ordinance 2024-05 Truth in Taxation Finding related to the levy which will be recommended in December;
- G. RFBA 24-107 Request approval of payment to A Auto Truck Services for the delivery and removal of 40 training vehicles for the year 2024 (\$12,000);
- H. RFBA 24-108 Request approval to accept bids for training courses 1/1/25 through 7/31/25;
- I. RFBA 24-109 Request approval for drone hardware purchase from Adorama (not to exceed \$18,000);
- J. RFBA 24-110 Request approval to the following Policy 342 - Photovoltaic Systems (this policy relates to solar panel systems on residential and commercial properties);
- K. RFBA 24-111 Request approval to renew maintenance agreement with Nationwide Power to service 9-1-1 Center's UPS (\$7,779);
- L. RFBA 24-112 Request approval to contract with Nationwide Power to replace 9-1-1 Center's UPS batteries (\$5,018);
- M. RFBA 24-113 Request approval to renew 2025 maintenance contract with Central Square Technologies (CAD, mobile and mapping technologies) (\$75,278);
- N. RFBA 24-114 Request approval to send 6 Instructors to the Fire Department Instructor Conference April 7th – 12th, 2025 (\$11,000 from Training Budget);
- O. RFBA 24-115 Request approval of Property & Liability Insurance and Workers Comp renewals (12/1/24 – 11/30/25).

And it was seconded by Trustee Kaspar. Motion carried.

Ayes: Trustees Brudnak, Kaspar, Greenfield, Schirmacher, Zekich

Nays: None

Absent: None

Trustee Zekich stated she did not need further discussion on Item. B as her questions were answered.

A Motion to approve Item B was made by Trustee Kaspar:

- B. RFBA 24-102 Request to approve the District's 2025 Budget Ordinance No. 2024-04 Budget Ordinance and Annual Appropriations of Orland Fire Protection District, Cook County, Illinois for fiscal year beginning January 1, 2025 and ending December 31, 2025;

and seconded by Trustee Brudnak. Motion carried.

Minutes of Regular Meeting
Board of Trustees
November 19, 2024

<p>Ayes: Trustees Kaspar, Brudnak, Schirmacher Nays: Trustees Zekich, Greenfield Absent: None</p>	
<p>No Closed Session necessary.</p>	<p>CLOSED SESSION</p>
<p>There being no further business, a motion to adjourn the meeting was made by Trustee Kaspar and seconded by Trustee Greenfield at 5:22 p.m. Motion carried.</p> <p>Ayes: Trustees Kaspar, Greenfield, Brudnak, Schirmacher, Zekich Nays: None Absent: None.</p> <p>Meeting adjourned.</p>	<p>ADJOURNMENT</p>

Board of Trustees:

President John Brudnak

Secretary Beth Damas Kaspar

Treasurer Jayne Schirmacher

Trustee Tina Zekich

Trustee Angela Greenfield

Fire Chief:

Michael Schofield



ORLAND FIRE PROTECTION DISTRICT

Administration Center

9790 West 151st Street • Orland Park, IL 60462

708/349-0074 • Fax 708/349-0354

www.orlandfire.org



ISO Class 1



Internationally Accredited Agency

RATIFIED MINUTES OF NOVEMBER 19, 2024 REGULAR MEETING

These Board of Trustees Meeting Minutes from the November 19, 2024 Regular Board Meeting have been approved by the Executive Board of Trustees on December 17, 2024, and serve as the official record.

Prepared and Submitted By:

Mary Stunka Date: 12/17/24
Recording Secretary

Approved By:

Beth Damas Kaspar Date: 12/17/24
Board Secretary



(Seal)