

Board of Trustees:  
 President John Brudnak  
 Secretary Beth Damas Kaspar  
 Treasurer Jayne Schirmacher  
 Trustee Tina Zekich  
 Trustee Angela Greenfield  
 Fire Chief:  
 Michael Schofield



## ORLAND FIRE PROTECTION DISTRICT

Administration Center  
 9790 West 151st Street • Orland Park, IL 60462  
 708/349-0074 • Fax 708/349-0354  
 www.orlandfire.org



**APPROVED**

11-28-23

**BOARD OF TRUSTEES  
 REGULAR MEETING  
 TUESDAY, OCTOBER 24, 2023 - 5:00 PM**

<p>At 5:03 p.m. Board Attorney Megan Roche stated that President John Brudnak would not be attending tonight's meeting and that we need to nominate a President Pro Tem to run the meeting.</p> <p>Trustee Kaspar nominated Trustee Zekich and Trustee Greenfield seconded the nomination. Motion Carried.</p> <p><b>Ayes:</b> Trustees Kaspar, Greenfield, Schirmacher, Zekich  <b>Nays:</b> None  <b>Absent:</b> Trustee Brudnak</p> <p>Trustee Zekich opened the meeting at 5:04 p.m. for the purpose of conducting all regular business of the District, proper notice having been given.</p> <p><b>PRESENT:</b> President Pro Tem Zekich, Kaspar, Greenfield, Schirmacher  <b>ABSENT:</b> Trustee Brudnak</p> <p><b>OTHERS PRESENT:</b> Fire Chief Mike Schofield, Deputy Chief Nick Cinquepalmi, Finance Director Kerry Sullivan, Human Resources Director Alice Stevenson, Attorney Megan Roche and Recording Secretary Gerry Strunka.</p>	<p><b>OPENING MEETING</b></p> <p><b>ROLL CALL</b></p>
<p>No Public Comments.</p>	<p><b>PUBLIC COMMENTS</b></p>
<p>A motion to approve the Regular Meeting Minutes of September 26, 2023, was made by Trustee Kaspar and seconded by Trustee Greenfield. Motion carried.</p> <p><b>Ayes:</b> Trustees Kaspar, Greenfield, Schirmacher, Zekich  <b>Nays:</b> None  <b>Absent:</b> Trustee Brudnak</p>	<p><b>APPROVAL OF MINUTES</b></p>
<p>Kerry Sullivan gave the Finance Report.</p>	<p><b>FINANCE REPORT</b></p>
<p>No report at this time.</p>	<p><b>COMMUNICATIONS</b></p>
<p>No report at this time.</p>	<p><b>LOCAL 2754</b></p>
<p>No report at this time.</p>	<p><b>LOCAL 134</b></p>

<p>No report at this time.</p>	<p><b>COMMUNICATIONS FROM THE BOARD</b></p>
<p>Chief Schofield reported:</p> <ul style="list-style-type: none"> <li>• Attended several MABAS 19 meetings</li> <li>• We held several Chiefs' meetings</li> <li>• We held our monthly Staff meeting</li> <li>• Station 3 remodeling is on going</li> <li>• Working with dispatch on Cad to Cad roll out</li> <li>• Labor negotiations for Local 134 and 2754 are on going</li> <li>• Completed Budget draft</li> <li>• Working with the Village on code enforcement issues</li> </ul>	<p><b>CHIEF'S REPORT</b></p>
<p>No Old Business</p>	<p><b>OLD BUSINESS</b></p>
<p>A Motion to place Items A-G on a Consent Agenda:</p> <ul style="list-style-type: none"> <li>A. District Treasurer's Report in the amount of \$1,706,314; Cook County Grant Treasurer's Report in the amount of \$109,500 and IT Project \$966;</li> <li>B. RFBA 23-87 Approval of Revised Minutes of 6/27/23 to include Local 2754 comments at the meeting;</li> <li>C. RFBA 23-88 Approval for Best Plumbing to repair underground sewer line for Dispatch @ Administration that has been backing up (not to exceed \$9,350);</li> <li>D. RFBA 23-89 Approval to accept bid from South Suburban Welding for the fabrication and construction of 4 burn boxes and steel to line the interior of the burn containers in the strip mall prop (\$91,360);</li> <li>E. RFBA 23-90 Approval to renew health insurance for 2024;</li> <li>F. RFBA 23-91 Approval of Motorola Spillman Flex Interfaces for CAD2CAD Project (\$56,440);</li> <li>G. RFBA 23-92 Approval of the lowest bidders for Fire and EMS related courses to be delivered through OFPD UASI sub-grant agreement with Cook County.</li> </ul> <p>was made by Trustee Kaspar and seconded by Trustee Greenfield. Motion carried.</p> <p><b>Ayes:</b> Trustees Kaspar, Greenfield, Zekich  <b>Nays:</b> None  <b>Absent:</b> Trustee Brudnak</p> <p><i>Trustee Schirmacher present but muted</i></p> <p>A Motion to approve the Consent Agenda was made by Trustee Kaspar and seconded by Trustee Greenfield. Motion carried.</p> <p><b>Ayes:</b> Trustees Kaspar, Greenfield, Zekich  <b>Nays:</b> None  <b>Absent:</b> Trustee Brudnak</p> <p><i>Trustee Schirmacher was present but muted</i></p>	<p><b>NEW BUSINESS</b></p>

<p>There being no further business, a motion to adjourn the meeting was made by Trustee Greenfield and seconded by Trustee Kaspar at 5:07 p.m. Motion carried.</p> <p><b>Ayes:</b> Trustees Greenfield, Kaspar, Zekich <b>Nays:</b> None <b>Absent:</b> Trustee Brudnak</p> <p><i>Trustee Schirmacher was present but muted</i></p> <p>Meeting adjourned.</p>	<p><b>ADJOURNMENT</b></p>
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### RATIFIED MINUTES OF OCTOBER 24, 2023 REGULAR MEETING

These Board of Trustees Meeting Minutes from the October 24, 2023 Regular Board Meeting have been approved by the Executive Board of Trustees on November 28, 2023, and serve as the official record.

**Prepared and Submitted By:**

Beth Damas Kaspar Date: 11-28-23  
Recording Secretary

**Approved By:**

Beth Damas Kaspar Date: 11-28-23  
Board Secretary



(Seal)