

Board of Trustees:
 President John Brudnak
 Secretary Beth Damas Kaspar
 Treasurer Jayne Schirmacher
 Trustee Tina Zekich
 Trustee Angela Greenfield
 Fire Chief:
 Michael Schofield



ORLAND FIRE PROTECTION DISTRICT

Administration Center
 9790 West 151st Street • Orland Park, IL 60462
 708/349-0074 • Fax 708/349-0354
 www.orlandfire.org



**BOARD OF TRUSTEES
 REGULAR MEETING
 TUESDAY, JULY 23, 2024 - 5:00 PM**

 **APPROVED**
 9-10-24

<p>The Regular Meeting of the Board of Trustees was called to order at 5:02 p.m. by Board President John Brudnak for the purpose of conducting all regular business of the District, proper notice having been given.</p> <p>PRESENT: Trustees Brudnak, Kaspar, Zekich ABSENT: Trustees Greenfield, Schirmacher</p> <p>OTHERS PRESENT: Fire Chief Mike Schofield, Deputy Chief Nick Cinquepalmi, Finance Director Kerry Sullivan, Attorney Megan Roche Steigauf and Recording Secretary Gerry Strunka.</p>	<p>OPENING MEETING</p> <p>ROLL CALL</p>
<p>No Public Comments.</p>	<p>PUBLIC COMMENTS</p>
<p>Presentation of the 2023 Audit by Kevin Bissell of Cherry Bekaert Advisory LLC</p>	<p>PRESENTATION OF THE 2023 AUDIT</p>
<p>A motion to approve the Regular Meeting Minutes of June 25, 2024, was made by Trustee Zekich and seconded by Trustee Kaspar. Motion carried.</p> <p>Ayes: Trustees Zekich, Kaspar, Brudnak Nays: Trustees Greenfield, Schirmacher Abstain: None</p>	<p>APPROVAL OF MINUTES</p>
<p>Kerry Sullivan gave her Finance Report</p>	<p>FINANCE REPORT</p>
<p>No report at this time.</p>	<p>HUMAN RESOURCES</p>
<p>No report at this time.</p>	<p>COMMUNICATIONS</p>
<p>No report at this time.</p>	<p>LOCAL 2754</p>
<p>No report at this time.</p>	<p>LOCAL 134</p>
<p>No report at this time.</p>	<p>COMMUNICATIONS FROM THE BOARD</p>
<ul style="list-style-type: none"> We held several Chiefs' meetings We submitted the appropriate documentation that OSHA request to completed the investigation. 	<p>CHIEF'S REPORT</p>

<ul style="list-style-type: none"> • We continue to work with the Village of Orland Park on a joint Inspection Task Force • The 4th of July Celebrations went off without any incidents, the latest concert at the Village of Orland Parks Concert venue went off without any incidents for us • Market in the Park has started up and we have a Pub-Ed presence every week there • We completed the final changes to the 134 contract • We continue to work with L2754 on future opportunities • Our new Website is coming along very well and hope to have it operation in October • We are working on suggestions that were brought up at our last Decennial meeting • We have put in service our new ALS Polaris • Our new chassie for the Utility Vehilce is schedule to go on the production line in September • We have completed our budget goals meeting. • We are preparing for the Taste of Orland, there is usually a large turn out, we will have paramedics on site • We are preparing for the DNC, we will have some of our specialty team members involved off site as part of a MABAS response, the time is covered by the state. 	
<p>No Old Business.</p>	<p>OLD BUSINESS</p>
<p>A Motion to place Items A-G and I on a Consent Agenda:</p> <ul style="list-style-type: none"> A. District Treasurer’s Report in the amount of \$3,096,322; Cook County Grant in the amount of \$21,233 and IT Project in the amount of \$1,440 ; B. RFBA 24-73 Request to approve repairs to the Opticom system at: 159th & LaGrange Road; 143rd & Wolf Road; and Wolf Road and Brook Hill Drive (\$9,987); C. RFBA 24-74 Request approval of funds for the rental of a Telehandler for the Training Facility from the end of July until the end of October (\$9,156); D. RFBA 24-75 Request approval for the annual renewal of the District’s accounting software Financial Edge (not to exceed \$14,175); E. RFBA 24-76 Request approval to purchase IT equipment from IT Saavy to improve the District’s infrastructure (not to exceed \$123,132); F. RFBA 24-77 Request approval to transfer \$750,000 from the General Fund to the Capital Fund and \$600,000 from the Ambulance Fund to the Capital Fund, based on the District’s Fund Balance Policy and 2023 financial results; G. RFBA 24-78 Request approval of an initial Labor Agreement with Local 134 for the District’s facilities and fleet mechanics; H. RFBA 24-79 Request approval of Ring Central as the District’s phone system at a one time cost of \$11,000 for equipment, installation and training costs, and an annual cost of \$25,000;-(Tabled) I. RFBA 24-80 Request approval to replace 15 of the District’s computers at a cost not to exceed \$15,000. The District currently has 75 computers excluding 	<p>NEW BUSINESS</p>

Minutes of Regular Meeting
Board of Trustees
July 23, 2024

<p>dispatch and this is the start of a replacement program since the computers are approximately 7 years old. IT Savvy provided the lowest price.</p> <p>was made by Trustee Kaspar and seconded by Trustee Zekich. Motion carried.</p> <p>Ayes: Trustees Kaspar, Zekich, Brudnak Nays: None Absent: Trustees Greenfield, Schirmacher</p> <p>A Motion to approve the Consent Agenda Items A-G and I was made by Trustee Kaspar and seconded by Trustee Zekich. Motion carried.</p> <p>Ayes: Trustees Kaspar, Zekich, Brudnak Nays: None Absent: Trustees Greenfield, Schirmacher</p>	
<p>There being no further business, a motion to adjourn the meeting was made by Trustee Kaspar and seconded by Trustee Zekich at 5:30 p.m. Motion carried.</p> <p>Ayes: Trustees Kaspar, Zekich, Brudnak Nays: None Absent: Trustees Greenfield, Schirmacher</p> <p>Meeting adjourned.</p>	<p>ADJOURNMENT</p>

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Internationally Accredited Agency

RATIFIED MINUTES JULY 23, 2024 REGULAR MEETING

These Board of Trustees Meeting Minutes from July 23, 2024 Regular Board Meeting have been approved by the Executive Board of Trustees on August 27, 2024, and serve as the official record.

Prepared and Submitted By:

Beth Damas Kaspar Date: 8/27/24
Recording Secretary

Approved By:

John Brudnak Date: 8/27/24
Board Secretary

