

Board of Trustees:
 President John Brudnak
 Secretary Beth Damas Kaspar
 Treasurer Jayne Schirmacher
 Trustee Tina Zekich
 Trustee Angela Greenfield
 Fire Chief:
 Michael Schofield



ORLAND FIRE PROTECTION DISTRICT

Administration Center
 9790 West 151st Street • Orland Park, IL 60462
 708/349-0074 • Fax 708/349-0354
 www.orlandfire.org



 **APPROVED**
 3-26-24

**BOARD OF TRUSTEES
 REGULAR MEETING
 TUESDAY, FEBRUARY 27, 2024 - 5:00 PM**

<p>The Regular Meeting of the Board of Trustees was called to order at 5:04 p.m. by Board President John Brudnak for the purpose of conducting all regular business of the District, proper notice having been given.</p> <p>PRESENT: Trustees Brudnak, Greenfield, Kaspar, Zekich ABSENT: Trustee Schirmacher</p> <p>OTHERS PRESENT: Fire Chief Mike Schofield, Finance Director Kerry Sullivan, Human Resources Director Alice Stevenson, Attorney Megan Roche and Recording Secretary Gerry Strunka.</p>	<p>OPENING MEETING</p> <p>ROLL CALL</p>
<p><input type="checkbox"/> Presentation of the William Bonnar, Sr. Life Saving Awards, Unit Commendations and Excellence in Dispatching Awards: 11/30/23 Incident: Patient Don Torgerson in Attendance:</p> <ul style="list-style-type: none"> ▪ William Bonnar, Sr. Life-Saving Award: Police Officer Sean Murphy ▪ Excellence in Emergency Dispatching: Logan Maske ▪ Unit Commendation: L. Ramirez, A. Hiller, C. Murray, J. McCleary, B. Buenzow, S. McDonald, B. Steele, J. Hynes <p><input type="checkbox"/> Pulse Point Presentation – EMS Coordinator Lieutenant Josh Girdick made a presentation of PulsePoint Respond, which is a Smartphone app designed to support public safety agencies working to improve cardiac arrest survival rates through improved bystander performance and active citizenship. PulsePoint Respond empowers everyday citizens to provide lifesaving assistance to victims of sudden cardiac arrest.</p>	<p>PRESENTATIONS</p>
<p>A motion to approve the Regular Meeting Minutes of January 23, 2024, was made by Trustee Zekich and seconded by Trustee Kaspar. Motion carried.</p> <p>Ayes: Trustees Zekich, Kaspar, Brudnak, Greenfield Nays: None Absent: Trustee Schirmacher</p>	<p>APPROVAL OF MINUTES</p>
<p>Kerry Sullivan gave her Finance Report</p>	<p>FINANCE REPORT</p>
<p>No report at this time.</p>	<p>COMMUNICATIONS</p>
<p>No report at this time.</p>	<p>LOCAL 2754</p>

No report at this time.	LOCAL 134
No report at this time.	COMMUNICATIONS FROM THE BOARD
<ul style="list-style-type: none"> • Attended MABAS 19 meetings • We held several Chiefs' meetings • Station 3 remodeling is very close to completion • Working on the end of the year reports • Working with the Village on code enforcement agreement • Prescient has been working well and things are improving • The new hires start this week • A 2023 class recruit resigned • Attended and spoke at the February 2-3 annual educational conference for the Northern Alliance of Fire Protection Districts. • 2024 Call volume was relatively flat • Department physicals are 90% completed • Completed review of updated camera plan for all facilities • Local 134 Contract is completed • Created a generic Incident Action Plan for any protests in our area • We are working with Moraine Valley Community College on creating a dispatcher training program at the college • March 15th is our St. Patrick's Day Senior Luncheon • Ambulance 4 response in Orland Hills Sports Clips • Box alarm House Fire on Holly Court 	CHIEF'S REPORT
No Old Business	OLD BUSINESS
<p>A Motion to place Items A-E and G-S on a Consent Agenda:</p> <p>New Business: Discussion and possible approval of:</p> <p>A. District Treasurer's Report in the amount of \$2,941,920; Cook County Grant Treasurer's Report in the amount of \$27,260;</p> <p>B. RFBA 24-09 Approval of annual fee for Flow MSP (pre-incident planning software) (\$5,325);</p> <p>C. RFBA 24-10 Approval of updated Policy 300 Incident Management;</p> <p>D. RFBA 24-11 Approval to purchase a second power hose roller for on-scene rolling of 5" hose and for hose testing to assist in preventing back injuries (\$13,050);</p> <p>E. RFBA 24-12 Approval of Intergovernmental Agreement between OFPD and Hometown Fire Protection District for Fleet Maintenance and Repair Services (2024-2026);</p> <p>G. RFBA 24-14 Approval to go out to bid for 3 sets of air bags for the 3 trucks;</p> <p>H. RFBA 24-15 Approval of annual SCBA Flow Testing for all air packs and face pieces required by NFPA and OSHA (\$7,138);</p> <p>I. RFBA 24-16 Approval of annual hose testing (FireCatt not to exceed \$15,000);</p> <p>J. RFBA 24-17 Approval of annual subscription to First Arriving IO, Inc. for digital dashboard used at stations (\$15,906);</p>	

- K. RFBA 24-18 Approval to purchase 2 new Woodway 4Front Treadmills to replace older models (District \$9,397 funded by IPRF grant/Foreign Fire Fund \$9,397);
- L. RFBA 24-19 Approval to send 6 Instructors to the FDIC International Conference in Indianapolis, IN April 14-19, 2024 (\$10,560);
- M. RFBA 24-20 Approval to change vendor for 2024 Lieutenant testing from IL Fire Chiefs to Public Safety, LLC (not to exceed \$16,000);
- N. RFBA 24-21 Approval of a refund to MABAS 24 for reimbursement of their contribution to the 2022 drone purchase as the purpose to be used in the region never materialized (\$6,000);
- O. RFBA 24-22 Approval of annual premium for Employer Assistance Group (\$5,390);
- P. RFBA 24-23 Approval to hire an additional Firefighter to begin the 2024 Academy to replace a Firefighter who resigned from the 2023 Academy;
- Q. RFBA 24-24 Approval to accept the bid from Dinges for structural turn-out gear for a one-year term (\$4,297 per set);
- R. RFBA 24-25 Approval to purchase 14 sets of structural firefighting gear for the 2024 candidates from Dinges at a cost of \$4,297 per set (\$60,158);
- S. RFBA 24-26 Discussion and approval to engage Gaylord Insurance as broker of record for the District's health insurance.

was made by Trustee Zekich and seconded by Trustee Greenfield. Motion carried.

Ayes: Trustees Zekich, Greenfield, Brudnak, Kaspar
Nays: None
Absent: Trustee Schirmacher

A Motion to approve the Consent Agenda Items A-E and G-S was made by Trustee Kaspar and seconded by Trustee Brudnak. Motion carried.

Ayes: Trustees Kaspar, Brudnak, Greenfield, Zekich
Nays: None
Absent: Trustee Schirmacher

Item F. was discussed in greater detail with Trustee Zekich sharing some concerns she had heard in the community about the Dispatch Center and wanted to be sure the contract wouldn't lock OFPD into hiring additional employees that may not be needed, etc. Communications Director Gina Cortez addressed her concerns and clarified it would not. After further discussion, Trustee Brudnak made a motion to approve Item F:

- F. RFBA 24-13 Approval of Labor Agreement with IBEW Local 134 for 2024 – 2026

and it was seconded by Trustee Zekich. Motion carried.

Ayes: Trustees Brudnak, Zekich, Greenfield, Kaspar
Nays: None
Absent: Trustee Schirmacher

<p>A Motion to go into Closed Session for Item A:</p> <p>A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Orland Fire Protection District or legal counsel;</p> <p>was made by Trustee Kaspar and seconded by Trustee Brudnak. Motion carried.</p> <p>Ayes: Trustees Kaspar, Brudnak, Greenfield, Zekich Nays: None Absent: Trustee Schirmacher</p> <p>Closed session @ 5:34 p.m.</p>	<p>CLOSED SESSION</p>
<p>The Regular Meeting resumed at 6:17 p.m.</p> <p>Trustees Greenfield, Kaspar and Zekich were present at roll call</p> <p>There being no further business, a motion to adjourn the meeting was made by Trustee Zekich and seconded by Trustee Greenfield at 6:18 p.m. Motion carried.</p> <p>Ayes: Trustees Zekich, Greenfield, Kaspar Nays: None Absent: Trustees Schirmacher, Brudnak*</p> <p>*Trustee Brudnak had to leave the meeting while in Closed Session.</p> <p>Meeting adjourned.</p>	<p>RECONVENE & ADJOURNMENT</p>

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RATIFIED MINUTES OF FEBRUARY 27, 2024 REGULAR MEETING

These Board of Trustees Meeting Minutes from the February 27, 2024 Regular Board Meeting have been approved by the Executive Board of Trustees on March 26, 2024, and serve as the official record.

Prepared and Submitted By:

 Date: 3/26/24
Recording Secretary

Approved By:

 Date: 3/26/24
Board Secretary

(Seal)