

Below is who is responsible for the different pages of the Workmans Comp packet. ***I have removed the forms that I will be completing.*** I have attached the revised WC packet, that needs to be completed for your reference. I spoke with Jonathan this afternoon, and he will be working on getting this on station BC desktops/ and department vehicle computers. I appreciate your patience as we are working on streamlining and rolling this process out to staff. Any questions let me know.

***Friendly Reminder, please do not have employees filling out supervisor forms for themselves.***

**Battalion Chief**

Submits forms to HR

**Supervisor Forms**

NFIRS Report: Initial Incident (New Incident if Delayed or Did Not Occur on Incident)

Firefighter Casualty Report

Patient Care Report

Form 45-B: Supervisor's Investigation Report

**Witness(es) Forms (If applicable)**

Form 45-D: Witness Report

**Employee Forms**

Form 45-A: Injury Description Report

Form 45-C: Employee Injury/Accident

Form 45-F: Medical Authorization Release